

BID #2021F-3
GENERAL MOTORS GENUINE OEM PARTS & LABOR
DETAILED SPECIFICATIONS

1. SCOPE OF WORK

Jefferson County is soliciting bids for the purchase of genuine OEM Parts and Labor rates on General Motors Brand Vehicles and Equipment, owned by the County, as required during the period of time specified.

During the contract period, Jefferson County will purchase, at its sole discretion, OEM Replacement Parts in unknown quantities, using the Manufacturer's Price List.

This Agreement will allow for Manufacturers price sheet fluctuation. **THE DISCOUNT QUOTED SHALL REMAIN FIRM FOR THE LIFE OF THIS AGREEMENT.** It shall be the vendor's responsibility to furnish the Purchasing Department and User Agencies with any changes in the Price Sheets. The Price Sheets must be kept current.

Failure to furnish the "Manufacturer's Price List" for a time period will result in the continued use of the previous "Manufacturer's Price List" with no cost increases to Jefferson County until the current "Manufacturer's Price List" is delivered/received.

2. DELIVERY: REPLACEMENT PARTS

The vendor/contractor will deliver In Stock Parts within 24 hours and out of stock parts within two (2) days after the receipt of the order (ARO).

The delivery of parts will be FOB Destination dock or tailgate delivery to the location specified on the purchase order and can be anywhere in Jefferson County. REPLACEMENT PARTS will include, but is not limited to, the following representative descriptions: shock absorbers and struts, brake parts-mechanical and hardware, brake parts hydraulic, brake lines and fittings, windshield wipers and washer parts, mirrors (all types), ignition parts, universal joints, parts and assemblies, chassis (front end) parts, gaskets, oil and grease seals, radiator and heater hose, hose clamps, radiator and heater, all types including worm gear, collard screw, hex head, wire grip, caps-radiator, oil and gasoline, thermostats, switches, connectors, solenoids, plugs, cable products, lamps-miniature and sealed beam, turn signals, flashers, lights, lenses, back-up alarms, grease fitting funs and lubrication supplies, valve stems, cores, windows, glass, body panels, gauges, air mufflers, exhaust pipes and clamps, engine and transmission mounts, drive shaft center supports, engine parts, belts, bearings, automotive jacks and lifts and batteries. Jefferson County will only pay for the parts.

2a. SERVICE OF VEHICLES

Service to be performed on Sheriff vehicles only will be awarded to lowest vendor within 50 miles. Highway vehicles will be awarded to lowest vendor.

3. CANCELLATION

If, in the opinion of the Purchasing Department, the vendor fails to render prompt delivery of furnished material, or delivers material of inferior quality, Jefferson County reserves the right to terminate this Agreement.

4. INVOICING PRICING

Invoicing for Automotive Parts to Jefferson County will be: The price of any product in the (Example: Price List) "Manufacturer List Price Book" (and future quarterly updates) less (xx.xx%) discount, which will result in a discounted net invoice price.

The current Manufacturer's list price on all parts shall be made available upon request.

5. EXCEPTIONS AND DEVIATIONS

On the Bid Form, the vendor will document all exceptions or deviations to the Bid Proposal Specifications.

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BID PAGE

GENERAL MOTORS GENUINE ORIGINAL EQUIPMENT PARTS – HIGHWAY DEPARTMENT

	FOR THE PERIOD OF 11/01/2021 – 10/31/2022	FOR THE PERIOD OF 11/01/2022 – 10/31/2023
DISCOUNT FROM MANUFACTURER'S LIST PRICE	_____ %	_____ %
LABOR RATE	\$ _____ /HOUR	\$ _____ /HOUR

GENERAL MOTORS GENUINE ORIGINAL EQUIPMENT PARTS – SHERIFF'S DEPARTMENT

	FOR THE PERIOD OF 11/01/2021 – 10/31/2022	FOR THE PERIOD OF 11/01/2022 – 10/31/2023
DISCOUNT FROM MANUFACTURER'S LIST PRICE	_____ %	_____ %
LABOR RATE	\$ _____ /HOUR	\$ _____ /HOUR

Note: All quantities are estimates and for use in determining low bid.
An award will be made based on the two year average labor rate.

DEVIATION, PLEASE SPECIFY: _____

COMPANY NAME: _____

SIGNATURE/NON-COLLUSIVE STATEMENT

The undersigned proposes to furnish products or services to specifications included in this bid document, at the price(s) set forth, as required to meet the County's needs. Any deviation to specifications must be noted on the bid form, fully explained and attached or the deviations will not be considered part of the bid.

Deviations: Yes _____ No _____

By submission of this bid, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid, each party thereto certifies also its own organization, under penalty of perjury, that to the best of their knowledge and belief:

The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any Competitor.

Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any Competitor.

No attempt has been made or will be made by the Bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

This proposal is signed by the Bidder with full knowledge and acceptance of all the provisions of the general specifications, the proposal, and the group specification.

Company Name: _____

Address: _____

City, State, Zip Code: _____

County: _____

Federal Identification No.: _____

Area Code/Telephone No.: _____

Area Code/Fax Number: _____

E-mail Address: _____

Website: _____

Authorized Signature:  _____

Typewritten Name: _____

Title: _____

Date: _____

NON-BIDDER'S RESPONSE

For purposes of maintaining accurate Bidder's lists and facilitating your firm's response to our invitation for bid, the County of Jefferson is interested in ascertaining reasons for prospective Bidder's failure to respond to invitations for bids. If your firm is not responding to this bid, please indicate the reason(s) by checking any appropriate item(s) below and returning this form to the Jefferson County Purchasing Director, 195 Arsenal Street, Watertown, New York 13601. This form may be returned by mail or fax. Faxes may be sent to 315-785-7591. Failure to submit either a bid proposal or return this form will result in removal of your firm's name from our Bidder's lists. Thank you for your cooperation.

We are not responding to this invitation for bid for the following reason(s)

- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Our items or materials do not meet specifications.
- ☐ Specifications not clearly understood or applicable (too vague, too rigid, etc.)
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid.
- ☐ Incorrect address used. Correct mailing address is:

- ☐ Our branch/division handles this type of bid.
Correct name and mailing address is:

- ☐ We are unable to bid at this time but would like to continue to receive invitations for bids.
- ☐ We are unable to bid and wish to be removed from the Bidder's list.

NAME OF FIRM: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP CODE: _____

BY: _____

Signature of Representative

DATE: _____

Bid Number: **2021F-3**

Bid Name: **General Motors Genuine OEM Parts & Labor**

Attachment
Certification Pursuant to Section 103-g
of the New York State
General Municipal Law

- A. By submission of this bid, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the Bidder cannot make the foregoing certification set forth in Paragraph A above, the Bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to whom the bid is made, or his designee, may award a bid, on a case by case basis under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods and services for which the contract is offered. Such a determination shall be made in writing and shall be a public document.

Signature

Title

Date

Company Name